

Section 5: DF/HCC Standard Operating Procedures (SOPs)

DF/HCC is responsible for ensuring high quality research across its member institutions. The safe conduct of clinical trials and its underlying policies and procedures are captured in the DF/HCC Standard Operating Procedures (SOPs). Investigators and research personnel participating in cancer related research conducted directly or in coordination with DF/HCC must follow these policies and procedures.

The research community receives email notifications of all new and/or revised SOPs via the Research Listserv. New SOPs are circulated for a 14-day comment period prior to approval and posting. Members of the research community should review the draft documents and submit questions or requests for clarification before the policies are finalized. The SOPs become effective 30 days from approval unless otherwise indicated. Finalized SOPs are posted to the Clinical Research Unit (CRU) section of the DF/HCC website under "Policies and Procedures."