

Policy Updates Tracking Sheet  
Effective 1-31-2020

| Policy #  | Title  | Summary of updates   |
|-----------|--|--|
| AUD-100   | Audits and Inspections   | Minor edits throughout to re-categorize Overall PI responsibility to PI of each site   |
| COM-100   | Clinical Research Oversight and Operations Committees              | Minor edit to Responsible Personnel  |
| CON-100   | Informed Consent Process   | Minor edits throughout to re-categorize Overall PI responsibility to PI of each site   |
| CON-101   | Obtaining Informed Consent of Non-English Speakers                 | Significant edits to clarify who may serve as interpreter and witness; Additional documentation requirements added for when a remote interpreter is used |
| DATA-100  | Data Management for Investigator-Sponsored Protocols               | Minor edits throughout to remove old terminology and clarify responsibilities of PI at each site, sponsor-investigator and Core Site.                    |
| DOC-100   | Research Subject Documentation                                     | minor edits to remove old terminology  |
| EDU-100   | Training Requirements for Research Personnel                       | minor edits to remove old terminology  |
| INV-101   | Transfer of Investigational Drug                                   | Minor edits throughout to re-categorize Overall PI responsibility to PI of each site   |
| INV-102   | Return of Unused Investigational Drug from Subject to the Pharmacy | Minor edits to re-categorize Overall PI responsibility to PI of each site  |
| MON-101   | Routine Monitoring Visits by External Sponsors                     | Minor edits throughout to remove old terminology and clarify responsibilities of PI at each site, sponsor-investigator and Core Site.                    |
| MULTI-100 | Conducting DF/HCC Investigator-Sponsored Multi-Center Trials       | Minor edits throughout to remove old terminology and clarify responsibilities of PI at each site, sponsor-investigator and Core Site.                    |
| RCL-100   | Preparation for Site Close Out                                     | Minor edits throughout to remove old terminology and clarify responsibilities of PI at each site, sponsor-investigator and Core Site.                    |
| RCL-101   | Record Retention for Completed Research                            | Edits and questions throughout about Core Site PI vs PI responsibility   |
| RCO-100   | Responsibilities of the Sponsor                                    | Edits and questions throughout about Core Site PI vs PI responsibility   |

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| RCO-102                                   | Responsibilities of Investigators                         | Significant edits throughout to remove old terminology and clarify responsibilities of the PI at each participating site and additional responsibilities of the PI at the Core Site  |
| RCO-103                                   | Confidentiality and Secondary Use of Research Information | Edits throughout to remove old terminology   |
| RCO-203                                   | Regulatory Documentation                                  | Edits throughout to remove old terminology and clarify responsibilities of the PI at each participating site, significant edits to requirements of each investigator file to maintain 1572 and related documentation and delegation log for their site   |
| RCO-204<br>(combined<br>with RCO-<br>205) | Safety and Event Reporting                                | Combined policies RCO-204 and RCO-205 - comprehensive policy to address safety reporting and reporting of other protocol events (deviation, exception, violation); Edits throughout to remove old terminology and clarify responsibility of each PI to report events specific to their site; For events and reporting that will require submission to the IRB, coordination with the Core Site required; Updates to require each PI to review and assess IND/IDE Safety reports when required per policy |
| REGIST -100                               | Eligibility Checklists                                    | minor edits to remove old terminology  |
| REGIST-101                                | Subject Protocol Registration                             | minor edits to remove old terminology  |
| REGIST-200                                | Registration of Trials on Clinicaltrials.gov              | minor edits to remove old terminology  |